

MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING

held via Zoom Meeting
8pm on Tuesday 28th April 2020

Present: Geraldine Brown (GB), Nigel Skelt (NS), Loke Poh Wong (LPW), Julie Carrel (JC), Glenn Cox (GC), Johanna Kou (JK), Karyn Gibson (KG). Minute taker – Lynne Nixey (LN)

Apologies: Ngaoa Ranginui unable to join due to technical difficulties

Meeting commenced at 08:00pm

Geraldine welcomed all to the Meeting.

Confirmation of Minutes

The minutes of the meeting held 09th February have been approved via email.

Matters Arising

There were no matters arising

Secretary General Report

Report Tabled no questions were raised

During COVID-19 lockdown there has been a good contact with the BWF. Currently working on proposed plans and re-budget forecast for the remainder of the year. Anticipating that many activities will take place in the last quarter of the year.

BWF are currently running a series of Development workshops online which are being attended by relevant staff.

Predictions are currently being made by many people regarding travel, but no one really knows for sure. We feel that we may have access to some Pacific Islands and Australia later in the year but not the rest of the world. The BWF are hoping to restart many tournaments in September.

Finances.

JC submitted an updated budget showing unexpected and therefore not included in the original budget income from the BWF for the Oceania Para badminton Championships; there was subsequently corresponding expenditure aligned with this grant

JC will be re-submitting an updated budget forecast for the rest of this year to the BWF aligned with proposed activity

We have received the NZ wage subsidy for 4 full-time and one part-time staff based in Head Office, from the NZ Government. It is expected that there will be a reduction in the 2nd half of the year activity funding from the BWF due to many planned activities not being able to occur in the first half of the year

A 50% reduction in rent for the month of April was granted by our landlord after a request was made by JC. We have granted a one-month free rent for our tenants as they are currently unable to access the office due to COVID-19 restrictions. Executive Board discussed rent matters, agreed for the Secretary



General to continue negotiating future rent agreements for our tenants. BOC do not want to lose our tenants as re-tenanting at this time will prove difficult.

Staff Remuneration Policy

GB and GC have reviewed the suggested Staff Remuneration Policy as disseminated to the Executive Board.

A discussion was held with the following changes to be made to what was circulated:

- The Annual Review for the Secretary General should be carried out by the President and one additional person appointed by the Executive Board and should include KPIs which are linked to the strategic plan. The review to be carried out in the last quarter of the year.
- All Staff Reviews to be carried out in the last quarter of the year. This will enable budgeting for the following year to be finalised. KPI's for all staff, except the SG, are to be established by the SG

JC will re-draft the Staff Remuneration Policy to consider the above factors and distribute for ratification

GC noted that he believes that there should be a bonus portion of the Staff Remuneration Policy. This will be discussed in committee at the end of the meeting. JC and LN will leave the meeting for this.

Strategic Plan

Currently being worked on with some parts of this already out for consultation with applicable personnel. The draft plan will be distributed to the EB by week commencing 11 May. There will be an Executive meeting the week of 18th May (Date TBC) to discuss details of this. Meeting will be at 19:30 (NZT) and the date will be advised.

Tournaments

BWF Grade 3 tournaments – currently in discussion with Badminton Australia regarding Australian tournaments to be held in September.

Oceania Champs 2021. This will not go to the Pacific Islands due to current COVID-19 issues as we have been unable to hold the Oceania Masters in Paradise as a test event. We are hoping to host the tournament in NZ, and are currently waiting on BNZ to advise their approval of this so we can start discussions with a potential host. This will need to be in the Auckland area to avoid further travel expenses for countries. The open tournament will not be included in the qualification for Tokyo as the 2020 event was part of qualification however it will still carry world ranking points. The Open team competition will be a Sudirman Cup qualifying event – 2021 is the first time as this format

Hosting of Para badminton International Tournaments

2018 – held in Australia

2019 – Badminton Australia had a tournament sanctioned by the BWF but subsequently cancelled the tournament

2020 – BWF have expressed to JC a strong desire to hold a Para badminton international in Oceania as we are currently the only CC without a tournament. The BWF have distributed a Request for Proposal document to all Member Associations, Badminton Australia are the only MA to have come back to the SG expressing an interest however there is a great deal of financial nervousness. JC has discussed at length with Jaimie – BA CEO.

SG requested approval from the Executive Board to propose to Badminton Australia a similar arrangement as we had in 2018; ie. we underwrite the tournament, there is an agreed budget and MOU in place to ensure we have management control to protect our underwrite.



The EB agreed that BOC should under-write the tournament subject to an agreed budget and an agreed MOU with Badminton Australia.

GC queried if there was a suggested amount for the under-write? JC advised that this should be no more than NZ\$20,000 but will be confirmed after a budget is agreed.

JC noted that the BWF will now allow for Para tournaments to be held in specific classifications– ie either wheelchairs or standing classifications only, however if Oceania has a Para tournament it must be held for all classifications for fairness to our players

Court Mats and Equipment

JC and LPW are working together on this project.

BWF have advised that all Oceania Championships team events which are qualifiers for world finals, must have mats in the future.

Investigation has shown that shipping costs and regulations getting a container into the Islands are expensive and can be complicated

JC is proposing to approach the BWF to utilise unused marketing and tournament grant money from this year to purchase this equipment. There is a lot of work still to be undertaken before a proposal can be made. Looking at approx. USD35,000. JC to continue working on this and will update the EB on progress

General Business

BWF AGM

Information should be sent to all MA's from the BWF shortly.

As there was no further general business this meeting closed at 9:25pm. Geraldine thanked everyone for their attendance at the meeting.

Julie Carrel and Lynne Nixey then left the meeting and the Executive Board went into committee. Geraldine Brown holds the notes from this Committee Meeting.

Next Meeting: Week of 18th May – date to be confirmed – to discuss Strategic Plan

