

**MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held via Zoom
7:30pm on Wednesday 03rd February 2021**

Present: Geraldine Brown, Nigel Skelt, Loke Poh Wong, Glenn Cox, Johanna Kou, Ngaoa Ranginui, Karyn Gibson (joined 8:06pm). Secretary General – Julie Carrel. Minute taker – Lynne Nixey

Apologies: Nil

Meeting commenced at 7:36pm.

Geraldine welcomed all to the Meeting.

Confirmation of Minutes

The minutes of the meeting held 17th December 2020 were approved via email.

Matters Arising

Nil

Secretary General's Report

Report Received

BWF

First half payment received. This not 50% of the total to be received for the year, includes 7 months for CCHR. 2nd half payment may be adjusted depending upon what programmes and activities are being delivered.

BWF EGM – 30th January

Those who registered and did not attend will be followed up by the SG. To be confirmed with the BWF if it is a requirement to attend the 2021 virtual AGM to get the 2021 MA Grant.

Finances

Accounts to end of December 2020 were presented, they are in the process of being passed on to the Auditor.

Policy is that 50% of the years surplus is to be placed into our Reserve funds (currently a Term Deposit fund).

Recommended that the surplus from 2020 is allocated as follows:

50% to go into our Reserve Funds – as per policy

The following amounts into a special reserves fund, held in a separate account:

\$30,000 for court mats for Oceania Champs and Grade 3 Internationals

\$20,000 for future para badminton international tournaments in Pacific MAS

Approved by consensus



2021 Budget. 3 options were given with different USD exchange rates. SG provided an explanation of the effects of the different USD rates and how this will affect our budget/funds.

After discussion, it was agreed that the budget utilising the exchange rate of .74 will be used.

Approved by consensus

Offset Expenses – these are costs that are attributed to programs to assist with off-setting our expenses (mainly Staff wages)

Rent and Office recoverables: Decrease in the 2021 budget due to NZ COVID Wage Subsidy being received in 2020.

Sponsorship and Miscellaneous: Decrease in the 2021 budget due to OVO Sponsorship ceasing, PSP Equipment purchases and COVID cancellation refunds received in 2020.

MA Grants

A Pacific Presidents meeting was held last week, there has been no feedback received from the MAs in relation to the table we produced showing where each MA is at implementing their activities. It is the BWF's responsibility to manage this grant – including reporting and accountability. BWF is very clear that if this grant is not acquitted/used as it was supposed to then it is unlikely that there will be a 2021 grant being offered to those MA's.

MA Updates

All countries should send a copy of their constitution / annual report and annual accounts to BOC.

Fiji has sent a copy of their recently adopted constitution for review by BOC.

ASPP / Team Up

PSP final acquittal (2020 program) has been sent to GHD.

Team Up program - we have three partners, we are the lead partner – Oceania Gymnastics, Badminton PNG and Motivation Australia. The final contract has yet to be signed as we are awaiting confirmation of Insurance cover required. Once the insurance options are finalised these will be forwarded to the EB for comment and approval.

Policies

Some of our policies required amendments for the Team Up contract: Anti-terrorism and Procurement was added to our Financial Policy and our Safeguarding Policy has undergone significant change. We have forwarded these as a draft to Team Up, if approved these will then be presented to the EB for final approval.

BOC to undertake a review of all policies this year and for the SG to update the review schedule.

There has been a request from Badminton NZ through the Events Committee representative for a Trans-Gender policy and a Sustainability / Environmental policy.

SG has commenced looking at these and if there are any other policies which we should have in place. It is felt that the Trans-Gender policy needs to come from the BWF as it impacts on players playing in BWF sanctioned tournaments.

AGM

AGM date set for Saturday 8th May – 12 noon NZ time.

Approved by consensus

AGM will be held virtually via the Zoom platform.



Agreed that in order for MA's to receive any financial assistance from BOC in the 2021 year, they must attend the virtual AGM 2021. If required assistance will be available for internet costs.

Approved by consensus

It was noted that currently we cannot mandate for countries to attend the AGM in person, however there should be no reason that they cannot attend a virtual AGM.

Financials

Reminder that the financials provided to end of December are currently confidential until published and should not be disseminated to anyone.

General Business

Nominations for Athletes commission Para badminton representative closed on 01 February. There has been one nomination from Australia. Once this nomination has been ratified by the BA Board then this athlete will be accepted as the Para badminton representative.

Agreed by consensus

New Caledonia Badminton AGM was held last week – reports will be forwarded to BOC.

Meeting closed – 8:35pm

Next Meeting: - Wednesday 28th April 2021

