

**MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held via Zoom
7:30pm (NZT) on Thursday 20th October 2022**

Present: Loke Poh Wong, Nigel Skelt, Geraldine Brown, Glenn Cox, Johanna Kou, Karyn Gibson, Secretary General – Julie Carrel.

Apologies:

Meeting commenced at 7:35pm

Loke Poh welcomed everyone to the meeting.

Check In

All Executive Board members provided an update on what they have been doing

Conflict Register

Conflict register has been sent to all EB members. There were no additions for this meeting

Strategic Conversation

This will be deferred to the next meeting.

Decisions that need to be made today

Ratification of Umpire Assessments

As per the recommendation from BOTOC and the Umpire Assessors, the following Umpire assessments have been ratified:

Simon Lin (NZ), Greg Busch (NZ) and Kenny Yew (AUS) all confirmed as Oceania Accredited Umpires.

Approved by Consensus

Management Reporting

Report received

BWF CC Workshop was held and one of the key outcomes from this was 'Return on Investment'. It is important that any resource we invest has a good return for both BOC and BWF. Investment should be more targeted and looking for a better return on investment (quality not quantity).

Staff Update. The SG spoke to her report regarding a re-organisation of roles under the BWF CCHR programme, all within the same budget for 2023. The SG is currently in discussions with the BWF and will advise when proposed changes are approved

Staff Remuneration policy. NZ economy currently has a high inflation rate; the remuneration policy currently allows for an annual increase in staff wages/contractors fees equal to the annual NZ Consumer Price Index calculated at the end of the calendar year. It was agreed that the annual increase be capped at 5% which is in-line with the CCHR increase we receive from BWF and to allow for increases over and above this based on performance.

Approved by Consensus

8 countries will be attending the Capacity Building Administrators Workshop in December being run by John Shearer – BWF and BOC Staff



OSFO Grant – the original criteria were changed; in discussions with OSFO Julie and Nadia submitted a new application (via email) for USD10,00 which was granted to be used for the coach course, u15 training camp and competition and Oceania Champs in February.

BWF Plans and budget to be submitted by end of November. Julie to have a draft done by mid-November and will circulate an executive summary for feedback

Finances

Finance report circulated

Increased income and therefore associated expenditure due to high USD. There will be significant expenditure between now and the end of December. All income from the BWF has been received.

Confirmation of Minutes

The minutes of the meeting held 20th August 2022 were approved via email.

Matters Arising

Karyn passed on concerns from Badminton Fiji regarding communication from BOC, however, was reluctant to provide any specific examples of this to the meeting. Karyn is to send an email to the Executive Board detailing Badminton Fiji's concerns.

Items approved via email between meetings

Nil

Have we added value today? What do we do differently next time?

This meeting was run under the new format as discussed at the Governance training in August. It was not overly successful due to a lack of preparation with the recommendation being that we should not change our format until we are ready

General Business

Decision on BOC AGM to be made when BWF has confirmed where the AGM for 2023 will be held; it will not be in February aligned with the Oceania Championships

Feedback from BWF is very complimentary to the staff with regards to the CC Workshop and particularly Julie's contribution to those meetings.

Next Meeting: Late January / Early February – subject to EOY accounts and to be confirmed

Meeting closed: 20:30pm

Minutes Approved by Executive Board via email –

Signed:

A handwritten signature in black ink, appearing to read "John Wong", written over a light blue circular background.

Name: Loke Poh Wong, President

