

**MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held at Traders Hotel, Kuala Lumpur
10:00am (KLT) on Thursday 25th May 2023**

Present: Loke Poh Wong, Geraldine Brown (via Zoom), Glenn Cox, Johanna Kou, Ngaoa Ranginui, Secretary General – Julie Carrel.

Apologies: Karyn Gibson

Meeting commenced at 10:00am

Loke Poh welcomed everyone to the meeting.

Check In

All Executive Board members provided an update on what they have been doing outside of badminton

Conflict Register

No new items for the conflict register

Management Reporting

Update on Operational Plan

Secretary General presented a quick update on the 2023 Operational Plan.

The following areas were covered:

OSFO/ONOC AGM

Communications role

Financial

Capacity Building

Shuttle Time

Air Badminton

Coach Education

Player Development

Para Badminton

Tournaments

Technical Officials Development

Marketing and Communications

Policy Review / Approvals

Staff Review and Remuneration Policy

Changes as recommended by the Policy Sub-Committee Approved

Code of Conduct – Coach, Manager, Contractor

Further changes required. BOC Office to update and send to all EB members for approval

Players Code of Conduct

Changes as recommended by the Policy Sub-Committee Approved



COVID-19 Vaccination Policy

Agreed that this was no longer valid and will be withdrawn effective May 2023

COVID-19 Policy

Changes as recommended by the Policy Sub-Committee Approved

Workplace Drug and Alcohol Policy

Further changes required. BOC Office to update and send to all EB members for approval

Complaints Policy

Further changes required. GB to update and forward to BOC Office in first instance – then to send to EB members for approval

Complaints Procedure

Approved in principal. GB to update terminology and then forward to BOC Office in first instance – then to send to EB members for approval

Disciplinary Policy – this is required

Secretary General to do some further investigation into other sports policies and put together a suggested policy. GB to forward copy of BWF policy

Risk Register – a work in progress. Not only Financial risk but also include all risks.

JC to request a copy of BA's risk register so that BOC can have a look at this as a reference point for the future.

Update on BOC AGM, BWF Forum and BWF AGM

Julie updated the EB on the processes and procedures for the BOC AGM.

Meeting went into committee 11:39am

Meeting came out of committee 11:49am

Meeting closed: 11:50am

Next Meeting: Wednesday 12th July at 7:30pm

Minutes Approved by Executive Board via email –

Signed:



Name: Loke Poh Wong, President

