

**MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held via Zoom
7:30pm (NZT) on Tuesday 09th April 2024**

Present: Loke Poh Wong, Geraldine Brown, Glenn Cox, Ngaoa Ranginui, Johanna Kou,
Secretary General – Julie Carrel.

Apologies: Karyn Gibson

Minute Taker: Lynne Nixey

Meeting commenced at 7:33pm

Loke Poh welcomed everyone to the meeting.

Conflict Register – anything new?

No new declarations for the conflict register

Minutes of meeting held 01st February 2024

Approved via email.

Matters arising from the Minutes.

The time of the Annual General Meeting for 2024 has been amended to 10am.

Information sent between meetings.

List of emails sent to Executive Board between meetings presented.

Item approved via email - Nil

Management Reporting

Report from the Secretary General was tabled.

Samoa has received an MA Grant from BWF. BWF Staff members (Sam and Dhanny) are travelling to Samoa to conduct trainings and activations as well as meeting with Special Olympics while there. Travel expenses are covered under the MA Grant.

Julie outlined the current situation with Tahiti Badminton and Leo Cucuel. We have invited Leo to attend the BWF L3 Coach course and are looking for Tahiti Badminton to endorse his attendance. Julie to discuss with Nicolas (Tahiti Badminton President) in China

Pacific u/17 Team Challenge received positive feedback from participating teams, which Johanna endorsed.



Management Reporting – Finances

Financial Report received.

The Audited Annual Accounts for 2023 were presented for approval by the Executive Board. The accounts show a surplus of \$93,928.

Moved: Geraldine Brown Seconded: Glenn Cox Approved

The 2023 BWF funding acquittal has been submitted and accepted by the BWF.

As per our Reserves policy, we should add 50% of our 2023 surplus to the General Reserves fund – \$46,964.

The Special Projects Reserves Fund is currently \$91,370, the EB has the discretion to add to this fund with a cap at \$100,00 as per the policy.

Proposal from Secretary General re Reserve Funds:

- Add \$50,000 to General Reserves
- Add funds to increase the Special Projects Fund to \$100,000 when this term deposit is up for renewal.

Agreed by Consensus

Discussion was held regarding Court Mats, particularly in the Pacific Islands as the original intention of the Special Projects Funds was to purchase court mats. Further investigation into this has shown many difficulties with shipping and storage in the Pacific; discussions are on-going as to the solution.

OMIP is being held in the Cook Islands in May, this is a good opportunity to look at the facility upgrade (roof and lights) to determine if it is suitable to hold the Oceania Junior Championships in 2025. As the Oceania Championships (Open) must be played on court mats, this we are currently limited to NZ and Australia.

BOC Risk Register

No changes required, a discussion was held regarding SPAM emails and cyber risks.

Annual General Meeting

EB Meeting to be held on Wednesday night at 7pm (day prior to the AGM) in Chengdu, China

Below are the times for the AGM: (China times)

10:00am	AGM
11:00am	Morning Tea
11:30am	Strategic Planning Session
1:00pm	Lunch
2:00pm	Strategic Planning Session
3:30pm	Afternoon Tea
4:00pm	Executive Board Meeting
5:00pm	Finish
6:00pm	Gala Dinner



The Strategic Planning Sessions will be looking at the following:

- Vision, Mission, Values
- Our Four Pillars – are these right? Do we need more/less, different headings?
- Bold Headings that come under the Pillars (key strategic aims) – should these change / be added to?

Executive Board Members to assist with these sessions.

EB meeting to be held after the Strategic Planning Sessions. This will be to start the work on pulling together all the information from the planning sessions into one cohesive document.

Elections:

- Glenn Cox will be elected Deputy President as he is the only nomination
- Three Board nominees will take the three vacant EB positions for four years
- There will be one vacant EB position for the EB to discuss (for two years). There is no allowance for nominations from the floor in our Constitution.

Proposal from Badminton Australia regarding EB Members.

The EB discussed the proposal from Badminton Australia to amend the constitution and agreed to support this.

As a Constitutional Amendment this will require a 2/3 majority vote.

Next Meeting – Wednesday 24th April at 7pm in Chengdu.

Meeting closed: 20:23

Minutes Approved by Executive Board

Signed:

Name: Loke Poh Wong, President

