

MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held online
7:30pm (NZT) on Thursday 14th November 2024

Present: Loke Poh Wong, Glenn Cox, Geraldine Brown, Ngaoa Ranginui, Johanna Kou, Merlie Tolentino
Secretary General – Julie Carrel.

Apologies: Nil

Minute Taker: Lynne Nixey

Meeting commenced at 7:32pm

Glenn Cox had been delegated as Chair by LPW and welcomed everyone to the meeting.

A moments silence was taken to reflect on the passing of Dr Amanaki Fakakovikaetau – President of Badminton Tong and a former BOC Executive Board Member

Conflict Register

No new declarations for the conflict register

Minutes of meeting held 18th July 2024

Approved via email.

Matters arising from the Minutes.

Oceania Junior Champs. Secretary General is working on agreements for countries.

Waiting for confirmation of agreement from Northern Marianas Badminton Association (to be received by Monday 18th November)

6 countries have currently indicated that they will attend.

Tahiti - Secretary General gave an update on Tahiti following meeting held with Taurea Mara in Auckland. They will not be attending the u/15 Pacific Challenge but have entered the Oceania Team Championships.

Information sent between meetings.

List of emails sent to Executive Board between meetings presented.

Item approved via email

- Recommendation for Office to draft strategic plan based on agreed values, mission and pillars – 24.07.2024
- Cook Islands badminton – forward payment of MA Grant – 20.08.2024
- BOC Constitution review – 20.08.2024
- Coach Course assessment issue – Agreement to not respond to complaint and allow coach to undertake their process – 25.09.2024
- Appointment of Loke Poh Wong as BWF VP – 15.10.2024
- Office Lease – confirmation of renewal – 23.10.2024



Update on Coach Course assessment issue – no further action has been undertaken by the Coach and Badminton Australia have also heard nothing further.

Management Reporting

Report from the Secretary General was tabled.

The following Technical Official assessments were undertaken and require ratification from the Executive Board:

Assessment at Sydney International

Eugene Glazman (AUS) Oceania Certificated Referee

Assessment at North Harbour International

Rita Chen (NZL)	Oceania Accredited Umpire
Vicky Zhang (AUS)	Oceania Accredited Umpire
Nalin Nanayakkara (AUS)	Oceania Accredited Umpire
Taurea Mara (TAH)	Oceania Accredited Umpire

Lisa Collins (NZL)	Oceania Line Judge
Chanmony Khieng (NZL)	Oceania Line Judge
Suyuan (Michael) Liu (NZL)	Oceania Line Judge
Mingjing (Amanda) Ma	Oceania Line Judge

The Executive Board ratified all the above assessments

Agreed by consensus

Management Reporting – Finances

Financial Report received.

Approved by consensus

The budget for 2025 will be set using a likely USD rate of 0.65 as the dollar appears to be relatively stable

Grant structure from the BWF is changing and this will allow us more flexibility and control over where we allocate the funding. Awaiting finalised details from BWF on this. GB advised that in future funding may be withheld if gender balance (minimum 40%) is not met for an activity or programme.

BOC Risk Register

A new format for the BOC Risk Register was presented and approved.
Recommendations for amendments to the register were as presented by the SG

Approved by consensus



Items to be added to the Risk Register were agreed as follows:

Events – Grade 3 – Sanctioned by BOC. Cancellation or poor delivery is a reputational risk to BOC
Events – Oceania Championships - Cancellation due venue issues or any other factor – financial risk

Constitution – If changes to the constitution are not filed and approved by April 2026 then BOC would no longer exist as an entity as the NZ law

It was agreed that the above two risks would be added to the Risk Register, the Secretary General to finalise appropriate wording /risk consequence and circulate.

Approved by consensus

Constitution Update

The Constitution is being revised by the office staff. Once this is finalised, it is recommended that this is passed to a Lawyer who specialises in this area for review.

Agreed to align with the BWF constitution with regards to process to be followed if the VP resigns mid-term.

This is a matter of high urgency as the intent is to have the Constitution ready for presentation to the AGM in April 2025.

Approved by Consensus

Executive Board Composition

At the next AGM, there will be two vacancies on the EB for nomination/appointment. This is the current unfilled EB position, and the position left vacant by the resignation of Geraldine Brown. The appointments for the two EB vacancies will be for one year.

Report on BWF Meetings

Geraldine Brown has sent notes on the BWF meetings to the President and Secretary General. Many of the points noted have now been confirmed by the BWF and these will be distributed to the EB.

BWF Alignment Workshop

Loke Poh Wong gave a brief update on the BWF Alignment workshop held with the BWF. This was attended by Julie Carrel, Loke Poh Wong and Geraldine Brown.

It was felt that many of the ideas from the workshop were the BWF 'testing the waters' with regards to potential BWF/Confederation alignments in the future

Presentation of the draft Strategic Plan

The BOC staff have produced the draft Strategic Plan for 2025 – 2028 as per the instructions from the Executive Board, this has been sent to the EB. Thanks was given to Julie and the staff for this work.

The Strategic Plan is the framework for the next four years and under this will fall annual / operational plans which will contain the detail

The EB is to look over the strategic plan and reply to the Secretary General by Friday 22nd November to confirm that they have read and if they have any comments / suggestions / queries.

BOC AGM

To be held on Thursday 24th April 2025 in Xiamen, China.



BOC Office will produce an information sheet for our members regarding how the BWF funding and arrangements work, to include information about what their responsibilities are, what they need to attend, what they may need to pay for – ie. meals etc

As agreed at the previous EB Meeting, the AGM will not be a hybrid – it will be an in-person meeting only. MA's are to be reminded that, in order to receive a BWF MA Grant, they must attend an AGM (Continental or BWF) at least one every two years.

Next Meeting – last week of January /first week of February 2025 – date to be confirmed.

Loke Poh Wong thanked Geraldine Brown for her years of service to Badminton Oceania following her resignation from the Executive Board.

Meeting closed: 20:39

Minutes Approved by Executive Board via email – 04 December 2024



Signed:

Name: Loke Poh Wong, President

