

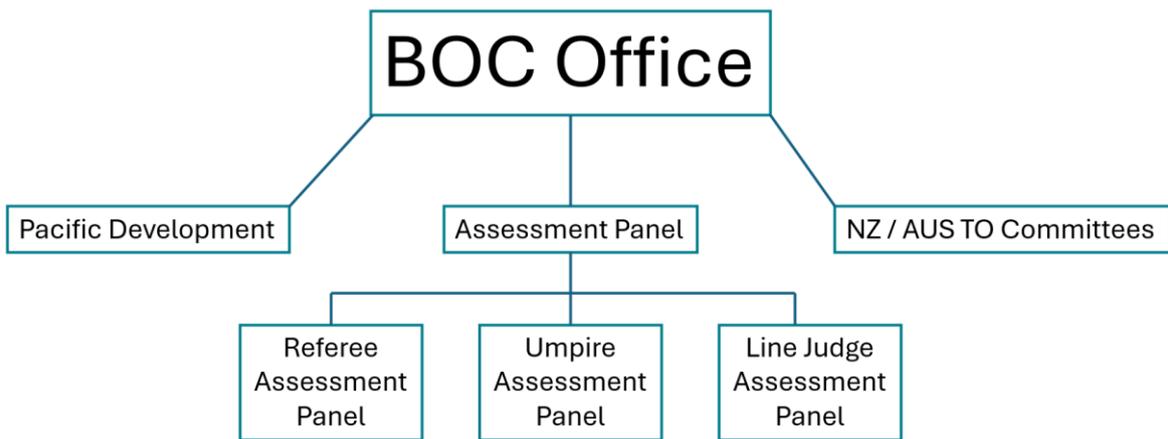
**MINUTES**  
of the  
**BADMINTON OCEANIA**  
**Training and Assessment Panel**  
held in Sydney Olympic Park  
08:30am – Friday 21 November 2025

**Present:** Julie Carrel (JC), Peter Cocker (PC), David Turner (DT), Megan Bramley (MB)

Meeting commenced at 08:30am

**1. TAP Overview/operations**

The new TAP structure as approved by the EB was confirmed



Assessment Panel Lead:	Peter Cocker
Referee Assessment Panel Lead:	Peter Cocker
Umpire Assessment Panel:	David Turner
Line Judge Assessment Panel:	Richard Wong
Pacific Development:	Richard Wong

MB – BOC EM to lead TOs with input from JC  
Succession planning for both David and Peter discussed. David is getting an increased workload from BWF

**2. TAP Panel Appointments**

TOR for each panel to be confirmed  
The Lead of each panel to appoint members of the panel and advise MB

**3. BOC TO Development Programme**

**a. Recommendations to stage 2 & 3**



Rita Chen and Casim to Umpire Stage 2

b. **Individual Plans**

MB & JC are currently working on individualised plans for each person on the BOC Development Programme. To send to David/Peter for review when completed

- c. Current stage 1 update
- d. 2025 Nominations Update

**4. Assessments**

- a. Review Qualification Criteria documentation
  - i. Agreed LJs must have national level umpire qualification prior to being nominated for Oceania LJ assessment
- b. Review Procedures document
- c. Review Guidelines for Assessors
- d. Approval process for qualifications
- e. Review Uniform Policy and Equipment provided with each level
- f. Accredited & Certificated Referees to undergo an exam – PC & JC to work on developing these. JC to source copies of exams from other CCs

**5. Assessment - Umpires**

- a. Accredited Umpire exams – David to work with his panel to come up with a bank of questions for the exam from which they can pull for each exam
- b. Certificated Umpire exam – agreed we need to have one. DT to work on an exam. This change to be reflected in the updated documents
- c. It was agreed that TAP would invite people for Oceania Certification: Referee and Umpire, no longer requiring MAs to nominate
- d. A discussion was had around on-line exams. The conclusion was that for the time being we can look at having exam papers on USB's

**6. Appraisals**

All Oceania, Development and Pacific Referees and Umpires, who are current, should undergo an appraisal every two years. MB to keep a record of who is appraised and advise at the start of each year who should ideally be appraised in that year

**7. BWF 2025 Plans**

JC provided an update on the BWF grants available and what we have secured for 2025  
We need to ensure that we deliver on our plans as this can impact on future funding

**8. BWF Plans 2026**

JC gave an update on TO grants available and our plans for 2026  
The Special Assistance grant has been absorbed into the Referee and Umpire Development Grants (we were a driver for this change)

**9. Age Considerations**

- a) It was agreed that to be invited for assessment for Oceania Certificated: Referee and Umpire, the candidate must be younger than the BWF retirement age for the respective role. JC to contact Vic and Holly to advise
- b) The nomination of Oceania TOs to international tournaments for which we receive invitations: it was agreed:
  - i. we should target the people for whom we feel are most suitable if they are available
  - ii. these people should ideally meet the BWF retirement age



**10. Tournament Information**

- a) Referee Reports – Umpire Performance. MB to collate information from Referee reports on the performance of umpires and send at the conclusion of all tournaments in Oceania for the calendar year to the Chair of Umpire Assessors and TAP
- b) BWF provide us with the information from Referee reports where our CC umpires have officiated at WT tournaments

**11. Other business**

- a) BOC Website – Megan to check the TAP section is up to date:
  - a. TAP structure diagram and the chair of each panel
  - b. Current information

Meeting closed at 10.40am

Action Item	Who to Action/Lead	By
Confirm TOR for each panel member	Megan Bramley	28 February
Confirm names on each assessment panel	Megan Bramley	28 February
Individualised development plans to DT/PC	Megan Bramley/Julie Carrel	28 February
Advise Vic & Holly re Certificated criteria	Julie Carrel	30 January
Review qualification criteria: LJ/U/Ref	Megan Bramley	30 March
Review procedure for assessment documents – LJ/U/R	Megan Bramley	30 March
Review guidelines for assessors: LJ/U/R	Megan Bramley	30 March
Approval process of qualifications	Julie Carrel	30 Dec - completed
Develop Referee Acc & Certif. Exam	Julie Carrel/Peter Cocker	30 April
Review Uniform/equipment/recognition: LJ/U/R	Megan Bramley	30 March
Accredited Umpire Questions	David Turner	28 February
Certificated Umpire Exam	David Turner	30 March
Accredited Referee Exam	Julie Carrel	30 March
Certificated Referee Exam	Julie Carrel	30 May
Appraisal data base	Megan Bramley	On-going
BOC Website	Megan Bramley	10 March

