MINUTES
of the
BADMINTON OCEANIA CONFEDERATION
EXECUTIVE BOARD MEETING
held online
7:30pm (NZT) on Wednesday 28th October 2026

Present: Loke Poh Wong (LPW), Glenn Cox (GC), Johanna Kou (JK), David Carrington (DC), Warren Yee (WY), Merlie Tollentino (MT),
Secretary General – Julie Carrel (JC)
Accounts and Office Administrator – Gloria East (GE)

Apologies: Sandra Low (SL)

Conflict Register
- David Carrington has been appointed to Company Secretary for Football Victoria, paid role.

Minutes of meeting held 8th July 2026
- Approved via email.

Matters arising from the Minutes.
- PNG have repaid their debt.

Information sent between meetings.
List of emails sent to Executive Board between meetings presented.

Approved:
- Oceania Junior Championships (team & individuals) to be moved to 2028, date and venue TBC. 2027 to play individuals only.
- Update to Technical Officials Uniform policy.
- BWF Award Nomination – Peter Cocker nominated for BWF Distinguished Service Award.
- Final notice for closing date for proposals for BWF Annual Meeting - 24 April 2027, Beijing, China.

BOC Strategic Risk Framework Update – David Carrington
- David gave an overview of the strategic risk framework and risk register. It was proposed that the EB reviews a nominated risk at each quarterly meeting – 7 risk areas in total.
- It was agreed that the EB should undergo a self-evaluation to evaluate effectiveness, annually. *DC to do some further work on this.*
- Discussion was held regarding the Staff risk with some suggested amendments including that adequate support is being provided to the SG including regular check-ins by the Chair. *DC to make the changes as agreed and circulate.*

Management Reporting – SG
- A written report was submitted prior to the meeting.
- The 2027 calendar is confirmed.
- BWF Funding for 2027 has been confirmed. 2% increase in Base Funding, 2% increase in CCHR.
- 2027 plans and budgets are well advanced; to be submitted the last week of November, confirmed early December.

- BOC has a new Health and Safety provider: Tony's Risk Management Solutions Ltd (TRMS) as the previous provider closed their business down.
- We have paid out the prizemoney to the countries on behalf of the host for players who won prizemoney at the MAXX Harbour International and YONEX Bendigo International; once we have completed the payments the host is invoiced by us for the exact amount paid out – in NZD.
- The following Technical Officials have passed recent assessments:
  - Simon Lin (NZL) – Oceania Accredited Referee, assessed at MAXX North Harbour International
  - Chris Milne (AUS), Trista Li (AUS), Kasuni Lakamana Arachchi (AUS) – Oceania Accredited Umpire, assessments done at MAXX North Harbour International.
  - Tamia Xue (AUS), Atui Wagle (AUS), Rebecca Wang (AUS), Ella Chen (AUS), Valoumy Souksavat (AUS), Emma Zhang (AUS) – Oceania Line Judge, assessments done at ROKETTO Sydney International.
- North Harbour has agreed to host the Oceania Championships (team & individuals), December 2027. *Approved by Consensus.*
- Lynne Nixey continues to assist with our Team Up accounts and will work with Gloria on the end of year Accounts. Approval given for Lynne to continue to have access rights to XERO and the ASB accounts. *Approved by Consensus.*

Management Reporting – Finances

- A written report was submitted prior to the meeting.
- Term Deposits – we now have 5 as well as the two for our Reserves. We are continuing to manage these 5 term deposits through an improved system and after several discussions with the bank. Interest rates continue to be very low, although we are earning more interest by having the term deposits.
- We are tracking for a surplus above budget due to a $19,000 currency gain plus an over-estimate of the leave liability of $12-15,000. The SG is working to ensure that all BWF grant funding is expended by the end of December.
- Agreed that we should again use a .62 exchange rate for the 2027 budget.

BWF Council Update – Loke Poh Wong

- The Oceania SG Report presented to BWF Council was met with positive feedback regarding the Strategic Risk Framework as this aligns well with what BWF is looking to do.
- We have signed the BWF CC Master Corporation Agreement.
- BWF Constitution Review – BWF is undertaking a comprehensive review of their Constitution which will hopefully have a good outcome for our Associate Members.
- BWF AGM 2027 will be held in Beijing on 24 April 2027.

BOC 2027 AGM - SG

- As per our policy, as the BWF AGM is in China then we will also hold ours at this time, meaning it will be 22 April 2027. Funding by the BWF will provide a travel grant and 4 nights' accommodation for one person from each MA. Some EB Members will also attend as the Delegate for their MA. Agreed the EB to meet the day prior to the AGM – 21st April, meaning EB members to arrive 20 April. Also agreed if EB members wish to stay for the BWF Members Forum and AGM we will cover these costs; to depart 25 April.

Life Membership Nomination - SG

- Board agreed to nominate Geraldine for Life Membership. *SG to prepare relevant information.*

BOC 40 years – SG

- Proposal for ideas on how to acknowledge/celebrate BOC 40 years anniversary.
- It was agreed we would have two celebrations: one in China around the AGM time, to invite other CC's and BWF staff and council. The second occasion is at the Oceania Championships in December 2027. *SG to do some further work on this, will require a budget allocation in the 2027 budget.*

Meeting closed: 8.43pm

Next meeting: late January/February 2027 – SG to advise a date once we have confirmation from XP around our final accounts.

Minutes Approved by Executive Board via email:

Signed: 

Name: Loke Poh Wong, President